



## INVITATION TO BID: SUPPLY OF SNACKS AND REFRESHMENTS EAMIAT PROJECT.

### 1. About Kilimo Trust:

Kilimo Trust (KT) is an independent Regional agricultural development organization - working on agriculture for development across the EAC Region. It is registered in the Republic of Uganda, and it implements projects across all EAC Partner States. The core business of KT is to support the transformation of food and nutrition security in the EAC Region away from high-risk subsistence farming into lower risk trade-based systems.

With a grant from Alliance for a Green Revolution in Africa (AGRA), Kilimo Trust is implementing a Three-year project titled Enhancing Access to Market for Inclusive Agricultural Transformation (EAMIAT). This project focuses on strengthening the Maize, Beans, and Rice value chains by reducing post-harvest losses and improving quality and standards. The project is being implemented in Eastern Uganda in Busoga, Bugishu and Sebei sub-Regions. The goal of EAMIAT is to improve income, food and nutrition security of MSMEs and Farmers by fostering inclusive and sustainable trade opportunities.

### 2.The Assignment

Kilimo Trust invites bids from eligible and qualified parties for the supply and delivery of snacks and refreshments in the specified quantities by sub-region.

The service provider will be expected to ensure timely delivery of quality, hygienically prepared snacks and refreshments to designated locations as per the distribution schedule.

Details of the required quantities by sub-region are provided in the table below:

SN#	Sub-Region	Items and respective quantities		
		Cartons of water (500ml, 12pc)	Cartons of soda (330ml, 12pc)	Boxes of Glucose Biscuits (35g, 120pc)
1	Busoga (Iganga, Namutumba, Bugiri)	138	1238	138
2	Bugishu (Mbale, Sironko, Bulambuli)	92	1100	92
3	Sebei (Kapchorwa, Kween, Bukwo)	69	619	69

### 3. Scope of Work:

The selected supplier will be responsible for the timely preparation and delivery of snacks and refreshments in the required quantities, organized by sub-region.

Key responsibilities include:

- Ensuring snacks and refreshments are prepared, packaged, and ready for pickup at a central location within each specified sub-region.
- Coordinating with Kilimo Trust to ensure timely readiness for transportation to farmers.

Please note:

- Suppliers must be based within the designated sub-regions.
- Kilimo Trust will handle transportation to the final delivery points (i.e., to the farmers).

### 3.Requirements.

This call is open to all Legally registered companies in Uganda. Interested vendors will be required to

submit the following.

- a) Submit valid legal documentation, including but not limited to the Certificate of Incorporation and Taxpayer Identification Number (TIN) Certificate.
- b) Company Profile
- c) Copies of 3 previous contracts/orders from at least two NGOs or reputable organizations.
- d) Price List for Goods and Service offered denominated in local currency.

#### **4.Mode of Application.**

All Interested Vendors must submit online via email to [procurement@kilimotrust.org](mailto:procurement@kilimotrust.org) their Expression of Interest (Eoi) in one folder. Financial Proposal, three reference letters from their clients, Copy of the Trading License, and a Valid URA Certificate and Company Profile by **Friday 27<sup>th</sup> June 2025 at 11:59 PM EAT**. The Prospective vendor MUST clearly indicate what they are applying for in the email subject.

For any further clarification, Please email: [admin@kilimotrust.org](mailto:admin@kilimotrust.org) Attn to **Procurement**.

“Only successful bidders shall be contacted. If you do not hear from us within one (1) month after the bid submission deadline, consider your bid unsuccessful. “